



## Network Group Meeting Agenda

### 2007 Small Firm – June 1-2, 2009 – Denver, CO

#### The Westin Tabor Center – Lawrence AB Rooms

\*Sunday, May 31, 2009 – Cocktails/Appetizers Networking Reception 6 – 8 pm in Molly Brown Room – Guests are welcome

#### Day 1, Monday, June 1, 2009

<i>Time</i>	<i>Session</i>	<i>Speaker(s)</i>
8:00 – 8:30	Hot Breakfast	
8:30 – 8:45	Welcome	Gary Brown, <i>Group Chair</i>
8:45 – 10:15	Updates & Tax Season Debrief – firm size, location, services, successes and challenges, goals in attending, lessons in tax season	Facilitated by Gary Brown, <i>Group Chair</i>
10:15 – 10:30	Break	
10:15 – 11:30	Capture and Communicate Value to the Client through Normal Workflow	Led by Dave Nagy, <i>Group Member</i>
11:30 – 12:15	Firm Spotlight	Steven Bankler, <i>Group Member</i>
12:15 – 1:15	Lunch in V's Lounge	
1:15 – 2:30	Marketing in Today's Economy	Facilitated by Ken Sibley, <i>Group Member</i>
2:30 – 3:15	The Art of Delegation – leveraging staff and improving your management skills	Led by Jim Marty, <i>2002 Group Member</i>
3:15 – 3:30	Break	
3:30 – 4:15	Succession Accountabilities – where are we and how far have we come?	Facilitated by Jackie Davis, <i>Group Member</i>
4:15 – 5:00	Invoices Comparison and Billing/Collections Best Practices	Facilitated by Robert Ferguson, <i>Group Member</i>

#### Dinner

<i>Time</i>	<i>Location</i>	<i>Comments</i>
6:30 pm	<b>The Chop House</b> – 303-296-0800 1735 19th Street Denver, CO 80202	Meet in lobby at 6:15 pm

#### Day 2, Tuesday, June 2, 2009

<i>Time</i>	<i>Topic</i>	<i>Speaker(s)</i>
8:00 – 8:30	Hot Breakfast	
8:30 – 9:00	Future Meetings – Locations, Dates, Topics and SharePoint Discussion	Heidi Brundage, <i>PCPS Technical Manager</i>
9:00 – 11:30 (Break at 9:45 for 15 min)	Best Practices Roundtable Suggested Topics include: - Questions clients are asking today - PFP - Firm/group metrics - Disaster Recovery - Structure for Expansion - Paperless	Facilitated by, Ken Diel <i>Group Member</i>
11:30 – 12:00	Best Practices Highlights and Meeting Wrap-up	Gary Brown, <i>Group Chair</i>

