

# Top 10 Reasons TO TAKE THE CPA Exam AS SOON AS POSSIBLE!



**PCPS**  
PRIVATE COMPANIES PRACTICE SECTION

**10 Flexibility** — the exam is given year-round, 2 out of every 3 months; you can take it when you're ready

**9 Convenience** — over 300 test centers nationwide offer the exam, so you can find one near you

**8 Use it or lose it** — take the exam while the materials are fresh in your mind

**7 Workplace realism** — the exam includes tasks similar to those done by entry-level CPAs

**6 Scheduling** — easily schedule test appointments by phone, Internet, or in-person at a test center

**5 Versatility** — have it your way: take exam sections all at once or individually

**4 No minimum scores** — grades on one exam section won't affect credit on other sections

**3 Comfort** — take the exam in secure, quiet, climate-controlled test centers

**2 User-friendly** — use your basic computer skills to enhance your professional standing

**1 To become a CPA** — and enjoy a rewarding career!

# Whether you're a first time CPA candidate or have already begun the examination process.

## ***Apply to Take the Examination***

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Request an application from the board of accountancy (or its designee) in the jurisdiction in which you want to qualify as a CPA. If uncertain to which jurisdiction to apply, review the eligibility requirements of several boards of accountancy and make a decision on that basis. Eligibility requirements vary from one jurisdiction to another.

Links to the boards of accountancy in all 55 jurisdictions are available at [www.nasba.org](http://www.nasba.org) Examination information is available at [www.cpa-exam.org](http://www.cpa-exam.org) Both Web sites provide access to the, *Candidate Bulletin* the official handbook for CPA examination candidates.

## ***Complete and Submit Forms, Pay Fees***

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Complete and submit the application forms together with any required documentation. If you are a first-time candidate, **allow 6-8 weeks**

**for the application process.** If you are a reexamination candidate, expect the application process to take less time.

## ***Schedule a Test Appointment***

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After your application has been processed and your eligibility established, you will receive a Notice To Schedule (NTS) for each section of the examination that you are approved to take. With the NTS, you can schedule your test appointment

at [www.prometric.com/cpa](http://www.prometric.com/cpa) or by calling the Candidate Services Call Center at **800-580-9648**. For the best chance to get your preferred date, time, and location, schedule your appointment as soon as you receive the NTS.

## ***Prepare for the Examination Experience***

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Review the tutorial and sample tests (both available at [www.cpa-exam.org](http://www.cpa-exam.org)) to become familiar with the examination delivery, functionality, and format. Read the NTS and, in more detail, the appropriate *Candidate Bulletin* sections to obtain

information about identification requirements you will have to meet when you report to the test center, and the rules you will be expected to follow during testing.